

APPLICATION FORMAT

FOR EMPANELMENT OF HOSPITALS (MULTI-SPECIALITY/SPECIALITY/SUPER SPECIALITY)/ DIAGNOSTIC CENTRES/DENTAL CLINICS/PATHOLOGICAL LABS.

1. **Name of the city where hospital is located.**

2. **Name of the hospital**

3. **Address**

4. **Tel/fax/e-mail**

Telephone																				
Fax																				
e-mail/website address																				

5. **Empanelment Applied for:** (Please tick the appropriate box).

a)	Exclusive Cancer Hospital	
b)	Dental Hospital / Clinic	
c)	CT Scan Centre	
d)	MRI Centre	
e)	NABL Accredited Pathological laboratory	
f)	Gynaecology Speciality Hospital	

- a) **Exclusive Cancer Hospital:** (Please tick the appropriate box).

Hospital should be able to provide Comprehensive Oncology services which includes surgery, chemotherapy and Radiotherapy	YES		NO	
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Note: Facilities for Relevant Diagnostic procedures/ investigations should be available.	YES	NO
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b) Dental Clinic – specify service: (Please tick the appropriate box).

General Dentistry	
Special Dental procedures – speciality specified	
Diagnostic procedures/investigations for Dental	

6. Whether the hospital is recognized under any one or more of the following :

S.N.	Authority	Yes	No
a)	Under CGHS/CS (MA)/CHSS of DAE, CHSS of DoS, GOI/any CPSU.		
b)	Under State Health Authority/Local Body		
c)	Under any Medical Health Insurance Organisation (If yes, specify)		
d)	Trust Hospital		

7. Whether CGHS rates acceptable

Yes		No	
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8. Whether NABH/NABL Accredited

Yes		No	
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9. Number of Bed

Total no. of beds	ICU beds	speciality wise beds	super-speciality wise beds

10. Hospitals/Laboratories having NABH/NABL certificate shall attach the copy of the same with the signature of Hospital Authority.

11. Any other relevant information.

12. Rate list for various treatment/investigation to be enclosed.

Date:

Signature, Name & seal of Authorised Applicant

CRITERIA FOR ONCOLOGY
(EXCLUSIVE CANCER HOSPITAL)

1. The hospital should have qualified Oncologists.
2. It should have aseptic operation theatre for Oncological Surgery.
3. It should have facilities for Chemotherapy.
4. It should have facilities for Radiotherapy and adequate manpower as per guidelines of AERB.

CRITERIA FOR DENTAL HOSPITALS

1. The hospital should have qualified Dental Surgeon.
2. It should have facility for Dental X-ray.
3. It should have adequate nursing staff.
4. It should be able to provide emergency services.
5. It should have working Dental Chair, Electrically operated, hygienic/ aseptic piping unit fitted with Halogen Light and other facilities like Air Rotor, Air Motor/Micro Motor, Oil free medical grade compressor, Ultrasonic Scaler, Light Cure Machine, Built in high suction apparatus etc.

CRITERIA FOR CT SCAN CENTRE

1. The centre should have whole body CT Scan.
2. It should be housed in building as per AERB guidelines.
3. There should be sufficient work space.
4. There should be waiting area which should be separate from the radiation area.
5. There should be provision for changing room.
6. There should be provision of Radiation protective devices like Screen, Lead Apron, Thyroid & Gonads protective shield.
7. There should be equipment for resuscitation of patients like Boyle's apparatus, suction machines, emergency drugs, to combat any allergic reactions due to contrast medium.
8. There should be provision for sterilized instrument, disposable syringes & needles, catheter etc.
9. There should be provision for washed clean linens.
10. There should be qualified Radiologist – having post graduate degree.
11. There should be qualified Radiographer – holding diploma (2 years) /degree in Radiography from recognized institution.

12. There should be nursing staff/female attendant for lady patient.
13. There should be provision for radiation monitoring of all technical staff & doctor through DRP/BARC.
14. There should be coverage by Anesthetist during procedures involving contrast media.
15. There should be disposal of waste.
16. There should be backup of Generator, UPS, emergency light.
17. Centre should be easily approachable.
18. Workload – 50 per month.
19. Installation should be approved by AERB.

CRITERIA FOR RADIOLOGICAL DIAGNOSIS AND IMAGING CENTRE **(MRI CENTRE)**

1. The centre should have standard quality MRI machine.
2. It should have adequate space & patient waiting area.
3. It should have qualified Radiologist.
4. It should have technicians – full time, holding degree/diploma (2 years) from recognized institutions.
5. It should be equipped for resuscitation of patient.
6. It should have facilities for computer printer reports.
7. It should have backup of Generator, UPS, Emergency light.
8. There should be Automatic Film Processor Unit.
9. They should be performing minimum 30-50 MRI per month.

CRITERIA FOR PATHOLOGICAL LABORATORIES

1. NABL Accredited Pathological Laboratories operating through the network of sample collection centres.
2. They should be able to arrange weekly samples collection from KAPS Hospital and then after processing shall send the reports to KAPS Hospital through e-mail and courier services.

CRITERIA FOR NURSING HOMES PROVIDING SINGLE OR MULTI SPECIALITY **SERVICES** **(GYNAECOLOGY SPECIALITY HOSPITALS)**

1. The hospital should have full time/round-the-clock qualified doctors, nursing and para medical staff.
2. It should have minimum 20 beds.
3. It should be able to provide emergency services.

4. It should have pathology laboratory facilities.
5. It should have power back up.
6. It should have OPD facilities with adequate sitting arrangements.