



DOCUMENT AUTHENTICATION PROCESS IN TENDERS OF NPCIL

NPCIL has introduced a new system for authentication of veracity of the documents being submitted by the Bidders in support of meeting the QR (*Qualifying Requirements*)/PQ (*Pre-Qualification*) Criteria (*viz. Technical, Financial & Commercial*). Now the verification and certification of documents pertaining to QR/PQ Criteria (*viz. Technical, Financial & Commercial*) shall be carried out either by Independent Statutory Auditor of the Bidder and/ or any one of the following independent TPIA (*Third Party Inspection Agencies*):

1. Société Générale de Surveillance / SGS India Pvt. Ltd. (SGS)
2. International Certification Services Pvt. Ltd.
3. TUV Rheinland (India) Pvt. Ltd.
4. TÜV SÜD South Asia Pvt. Ltd.
5. Intertek India Pvt. Ltd.
6. Competent Inspectorate and Consultants Pvt. Ltd.
7. KBS Certification Services Pvt. Ltd.
8. ICS India Pvt. Ltd.
9. Assure Quality Management Certification Services Pvt. Ltd.
10. International Inspection Services Private Limited
11. Hertz Inspection & Services Pvt. Ltd.
12. Industrial Inspection and Verification Services (I) Pvt. Ltd.
13. Ravi Energie Pvt. Ltd.
14. IRCLASS Systems & Solutions Private Limited
15. Quality Services & Solutions Pvt. Ltd.
16. Aaditech Inspections & Services Pvt. Ltd.
17. Phistream Consulting Pvt. Ltd.
18. Conformity India International Pvt. Ltd.
19. Geochem Laboratories Pvt. Ltd.
20. Edlipse Engineering Global Private Limited
21. IRC Engineering Services India Pvt. Ltd.
22. RSJ Inspection Service Limited (RSJ)
23. Bureau Veritas (India) Pvt. Ltd.
24. TCRC Inspections Pvt. Ltd.
25. DNV Business Assurance India Pvt. Ltd.
26. BSCIC Certifications Pvt. Ltd.

In the cases where appointment of Independent Statutory Auditor is not mandatory as per statute under which bidder has been incorporated, the option of certification from any of above specified TPIA shall only be considered for such bidder.

It shall be the responsibility of the bidder to approach these agencies and get the documents pertaining to QR/PQ Criteria verified & certified.

Further, Independent Statutory Auditor of Bidder/ TPIA will provide a certificate/undertaking towards verification and certification of documents pertaining to QR/PQ Criteria to the bidder as per proforma (i.e., Annexure-I or Annexure-II, as the case may be) attached herewith and the same will be submitted by the bidder in their bid.

The Bidder who wish to participate in tenders of NPCIL shall be required to submit duly certified (*i.e., digitally signed*) and verified documents from its Independent Statutory Auditor Bidder or any of the above specified TPIA in support of meeting QR/PQ Criteria along with a certificate/undertaking regarding verification of authenticity of documents as per proforma attached herewith before the due date of submission of the bids. All the documents submitted by the bidder in support of meeting QR/PQ Criteria shall be digitally signed by its Independent Statutory Auditor or any of the above specified TPIA.

However, Bidders must verify the accreditation validity of the designated TPIA before proceeding to engage them for document certification. The following website may be referred for contact details and accreditation validity of above mentioned TPIAs:

<https://nabcb.qci.org.in/inspection-body/>

These certified (*i.e., digitally signed*) & verified documents (*by either independent Statutory Auditor of Bidder or TPIA*) shall only be considered to ascertain the bidder's compliance to QR/ PQ Criteria. Any document pertaining to QR/PQ Criteria, which is not certified by specified TPIA or Statutory Auditor of the bidder, as per the proforma attached (*i.e., Annexure-I or Annexure-II*, as the case may be) shall not be considered verified/ certified for the purpose of evaluation, and the bid shall be liable for rejection as being non-responsive.

In case a bidder submits documents / credentials duly certified/verified by its Independent Statutory Auditor or specified TPIA for an earlier tender of NPCIL, the same can be submitted in present tender and would be acceptable to be considered for purpose of evaluation subject to fulfilment of QR/PQ Criteria as stipulated in tender/bid document.

All the charges of the Independent Statutory Auditor of Bidder/ TPIA for verification and certification shall be borne by the Bidder and NPCIL shall have no liability (*financial or otherwise*) towards the same and shall not be liable for any claim/ dispute between the bidder and TPIA and/ or Independent Statutory Auditor.

The credentials which are required to be self-filled (*i.e., not issued by third party viz. client, CA, Bank etc.*) and submitted by Bidders as per proforma (*i.e., Formats/Annexures/Appendix*) mentioned in tender-document as well as self-undertaking(s) required to be submitted in compliance of QR/PQ Criteria need not to be certified & verified for authenticity through independent statutory auditor or TPIA.

Moreover, Submission of bid by bidder shall mean unconditional and absolute acceptance of the below mentioned undertaking. In case of any deviation to the below mentioned undertaking in part or full, it shall result in disqualification and rejection of bid.

Undertaking from Bidder

All the QR/PQ Criteria documents and credentials submitted/uploaded as a part of this tender have been verified from the Original Documents and/ or Client for authenticity by independent Statutory Auditor or TPIA (*as the case may be*).

It is certified that none of the documents are false/forged or fabricated. All the documents submitted have been made having full knowledge of

- i) The provisions of the Indian laws in respect of offences including but not limited to those pertaining to criminal breach of trust, cheating & fraud and

ii) Provisions of bidding/tender conditions which entitle NPCIL to initiate appropriate action in the event of such declaration turning out to be a misrepresentation or a false representation.

It is further certified that additional documents, if any required to be submitted by us (Bidder) on request of NPCIL shall be submitted under my (*Bidder's*) knowledge duly verified from the Original Documents and/ or Client for authenticity by independent Statutory Auditor or TPIA (*as the case may be*) and those documents shall also be true, authentic, genuine, exact copy of its original & shall not be false/forged or fabricated.”

Above provisions regarding verification and certification of QR documents shall be mentioned in the respective Tender/Bid Documents (*wherever such provisions are applicable*).

This is for kind information.

Format Undertaking from Independent Statutory Auditor

(On **letter head digitally signed** by a person duly authorized to Sign on behalf of the Statutory Auditor)

Ref. No:

Date:

To,
NPCIL

.....

Subject: Authentication of veracity of documents submitted by M/s (*Bidder's Name & PAN Number*) in support of meeting the QR (*Qualifying Requirements*)/ PQ (*Pre-Qualification*) Criteria reg.

Ref :

Bid no./Tender no......

Name of the Work/ Tender:.....

Dear Sir,

M/s.....(hereinafter called Bidder) having Registered office at..... intend to participate in above referred tender of NPCIL having registered office at 16th Floor, Centre I World Trade Centre, Cuffe Parade, Colaba, Mumbai 400005- India.

We, M/s has been appointed as Independent Statutory Auditor for the Bidder i.e. M/s..... (*Relevant documents on our appointment attached*).

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to QR/PQ Criteria duly verified and certified by Independent Statutory Auditor of Bidder.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and/ or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic:

S. No.	Document reference no. & date	Name of Document
1.		
2.		
3.		
.....(so on)

All the aforesaid documents have been digitally signed by us as a certificate of authenticity.

*Further, we have examined the books of accounts, records, and other relevant documents, along with other necessary information and explanations furnished by M/s..... (*bidder's name*) and hereby certify following:

.....

This certificate is issued at the request of M/s (*bidder's name*) for the purpose of participating in tender/s.

Thanking you,

.....

* *Strike off, whichever is not applicable.*

Format for Undertaking from TPIA (Third Party Inspection Agency)

(on letter head digitally signed by a person duly authorized to Sign on behalf of the TPIA)

Ref. No.:

Date:

To,
NPCIL

.....

Subject: Authentication of veracity of documents submitted by M/s *(Bidder's Name & PAN Number)* in support of meeting the Qualifying Requirements (QR)/ PQ *(Pre-Qualification)* Criteria reg.

Ref:

Bid no./ Tender no.

Name of the Work/Tender:

Dear Sir,

M/s. *(hereinafter called Bidder)* having Registered office at intend to participate in above referred tender of NPCIL having registered office at 16th Floor, Centre I World Trade Centre, Cuffe Parade, Colaba, Mumbai 400005- India.

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to QR/ PQ Criteria duly verified and certified by a specified independent TPIA as per the list mentioned in the tender/bid document.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and / or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic:

S. No.	Document reference no. & date	Name of Document
1.		
2.		
3.		
.....(so on)

All the aforesaid documents have been digitally signed by us as a certificate of authenticity.

We further confirm that we neither have any vested interest in aforesaid tender nor have any conflict of interest in respect of above tender.

We further confirm that we are registered under NABCB accredited Inspection bodies who have been accredited as per the requirement of ISO/IEC 17020 as Type 'A' in QCI's NABCB website (<https://nabcb.qci.org.in/inspection-body/>) and our accreditation is valid as on the date of issue of this undertaking.

This certificate is issued at the request of M/s *(bidder's name)* for the purpose of participating in the subject tender/s.

Thanking you,

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